

# Overview Workplace Safety Committees





#### Elements of a Successful Safety Committee

- Have a committee that reflects the workforce
- Set priorities that are reasonable and attainable
- Have regular meeting times
- Establish clear roles for committee members
- Keep minutes



## Elements of a Successful Safety Committee

- Gathering information (ask questions)
- Training and education
- Conduct Safety Observation (look for hazards)
- Review all recent work-related injuries
- Follow up on corrective/preventive actions

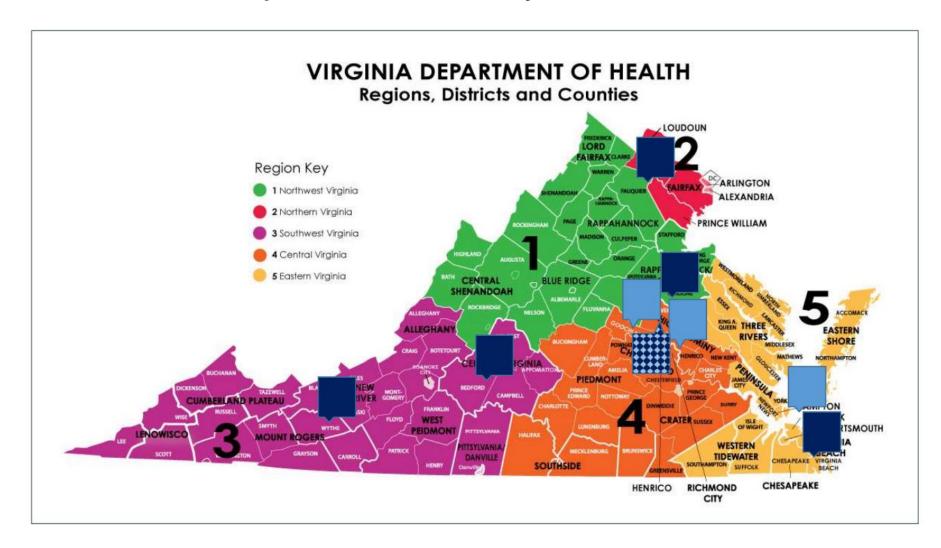


## Elements of a Successful Safety Committee

- Make recommendations on ways to eliminate or correct hazards and unsafe work practices
- Promote workplace health & safety
- Encourage the workers to report hazards or unsafe conditions to committee members
- Consider identification of "near misses"
- Communicate



#### **Occupational Health & Safety Team Locations**





#### **Occupational Health & Safety Team Contacts**

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